

MINUTES

Strategic Support to Comprehensive Disaster Management Programme (SS2CDMP), Climate Change Adaptation Project (C-CAP) and DATA Project

Minutes of the 8th Project Board Meeting

- Date & Time** : 23rd August 2017, 10:00 am
Venue : Conference Room, Ministry of Disaster Management
Chair : Mr. S S Miyanawala, Secretary, Ministry of Disaster Management (MDM)
Minute taker : Ms. Harini Nishshanka, DRR Associate, UNV

Project Board Members:

1. Mr. S S Miyanawala, Secretary, Ministry of Disaster Management
2. Ms. Lovita Ramguttee, Deputy Country Director, UNDP
3. Dr. S. Amalanathan, Additional Secretary/National Programme Director (SLCDMP), and C-CAP
4. Mrs Wasantha Samaraweera Additional Secretary(Administration) & National Project Director Data Project
5. Representatives from NPD and ERD

Participants

1.	Ms. Lovita Ramguttee	Deputy Country Director	UNDP
2.	Mr. Ajith Silva	Director	Ministry of Mahaweli Development & Environment
3.	Mrs. Sepali Rupasinghe	Director Planning	MDM
4.	Mr. K.C. Sugathapala	Director	NBRO
5.	Ms. Anoja Senevirathna	Director	DMC
6.	Mr. P.H.A. Wimalaweera	Director	MDM
7.	Dr. Vishaka Hidellage	Assistant Country Director	UNDP
8.	Mr. H.U.R. Fonseka	Chief Accountant	MDM
9.	Ms. Shiromani Jayawardana	Deputy Director	DoM
10.	Ms. Nadeeka Somarathne	Assistant Director	ERD
11.	Mr. Nuwan Madawanaarachchi	Assistant Director	DMC
12.	Ms. Champika Kariyawasam	Assistant Director	MoMD & Env.
13.	Mrs. Sureka Perera	Programme Analyst	UNDP
14.	Dr. B. Hapuarachchi	Technical Advisor	UNDP
15.	Mr. Kalana Cooray	Technical Coordinator	UNDP
16.	Mr. U.W.L. Chandradasa	Consultant	UNDP

17.	Dr. W.M.A.D.B. Wickramasinghe	Consultant	UNDP
18.	Mr. D. Munasinghe	Scientist	NBRO
19.	Mr. D. Jayathilaka	Scientist	NBRO
20.	Ms. Manori Karunaratna	Development Officer	MoMD & Env.
21.	Mrs. Madushani Nawarathna	Project Assistant	UNDP
22.	Mr. Harinda Prashad	Development Officer	MDM
23.	Ms. Pushpika Nilanthi	Development Officer	MDM
24.	Mrs. Hasanthi Cooray	Management Assistant	MDM
25.	Ms. Florita Gunasekara	DRR Associate	UNV
26.	Mr. Milinda De Silva	DRR Associate	UNV

Opening of the Meeting – Mr. S S Miyanawala, the Secretary of MoDM

Welcomed all the participants to the 2nd board meeting of 2017. He briefly explained that the Ministry is implementing three projects funded by UNDP and objective of the meeting is to review the progress and take corrective actions if necessary to complete the project activities within the agreed time frame.. He indicated about the involvement of the UNDP and other UN agencies in Disaster Risk Reduction (DRR) and Environmental Management (EM) and their contribution for designing and implementation of DRR and EM projects.

Review of the meeting minutes of 17th Jan 2017

Secretary presented the minutes and requested members of the board for any amendments or comments. He then commented on the donor forum where the proposals have already been submitted and currently been reviewed by the treasury.

Dr Vishaka Hidellege from UNDP stressed the importance on considering PDNA recommendations and the need to emphasis on the risk based development when proposing activities to the donor forum.

After a brief discussion between the participants, the Additional Secretary and Secretary agreed that risk base development should be incorporated into development proposals to the donor forum considering the finding of the PDNA.

Ms Lovita Ramguttee congratulated the team for the successful completion of PDNA documents and stressed the importance of Dr Vishaka's comment on risk based development. She then explained the about how the human interventions could cover a natural hazard into a disaster and the need for long term plans for recovery considering risk assessments. She then announced that the C-CAP project has been granted an extension till 30th November 2017 and final assessments have already begun. Ms Lovita Ramguttee then commented on the progress of the DATA project and advised to involve ICTA with their work. She then announced that the requested 15 million Rs for CDMP has been approved for monitoring purposes and added that the UNDP will further provide technical assistant for improving the monitoring system.

Presenting Progress	Brief Content
<p>Formulation of national disaster management plan - Mr. Nuwan Madawanaarachchi, Assistant Director, DMC</p>	<p>The recruitment process of the consultants have been completed and have appointed the technical working committee. Mr. Madawanaarachchi presented the work that has been done by the planning team (and consultants) which included the completion of consultations with District Secretaries and Head of Agencies in 9 districts.</p> <p>Comments: The Secretary and the Additional Secretary advised the team to consult the political authority before finalizing the draft to ensure smooth implementation of the plan. They also mentioned that an absence of a consultation with the political authority before sending a cabinet paper for approval is unwise because it might cause confusion between the higher officials. Ms Anoja Seneviratne explained about the project team plans to conduct consultations with the local politicians, donor agencies and District Secretariat. She also mentioned that the consultants' TOR includes the assessment of the current DM plan, road map and SLCDMP which helps to create a new strategic level plan with an action base component for implementation.</p>
<p>Land slide risk profile development project: Presented by Mr Jayathileke NBRO</p>	<p>A complete landslide risk profiles have been developed to Badulla District which includes 360 GN divisions. Further 1:10000 scale hazard maps are being developed for Nuwara Eliya and Kegalle districts. . A data base has also been established for quick referencing on these maps with respective data. Mr Jayathilake explained the way forwards to use maps and risk information to identify people at high risk locations and propose actions to reduce the risk either by increasing their resilience or relocating them to safe locations..</p> <p>Comments: The Secretary announced the budget has been approved to re-locate the high-risk communities. Mr Sugathapala added that the NBRO has identified the high-risk households to include in mitigation, recovery plans, etc. and to develop a effective early warning system. Dr Vishaka suggested to investigate the ecological impacts of developments and their contributions for disasters in a larger boundary which could also be included in the new DM plan though currently this has been completed in one district. NBRO representative mentioned that the catchment boundaries are be drawn and considered in these risk profiles. Ms Sureka Perera questioned the NBRO the reasons for not expanding for other risks, since this methodology is successful. NBRO answered the reasons being funding issues, lack of guidance, lack of involvement of other agencies, etc. Mr Sugathapala together with Ms Ramguttee then presented the findings and</p>

	Risk Profile document for Badulla District to the Secretary.
<p>DATA project : Mrs Wasantha Samaraweera, Additional Secretary, MDM</p>	<p>The draft of National Sharing Policy has been completed by ICTA and awaiting to be sent to legal department. The Additional Secretary mentioned that the draft policy to be reviewed to ensure the provisions in the policy drafted under the project is included in the national document. She also explained the progress of other activities involving ICTA, development of metadata portal and training programs conducted for the data generators.</p> <p>Comments: Mr Chandradasa explained the progress in developing a common format for collection segregated data the Technical Committee is reviewing the user need in to the format. Once agreed by all agencies format may have to be submitted to the Ministry of Home Affairs to be designated to the District and Divisional Secretaries. Dr Hidellage commented on how data sets was repeatedly collected and suggested that the disaster related data to be submitted to one agency with a single format which include all the data fields required. Mr Kalana Cooray announced that the NDRSC's need to collect data immediately after a disaster for relief purposes can also be addressed from this project. Mr Cooray also explained about the new component for the DATA project as 'Data generating Process mapping' which is taken up by Sarvodaya Fusion where they will consult with 50+ agencies generating data for reporting on 3 Rio conventions and the SFDRR. The project will map the data reporting channels and identify the issues and gaps with the data flows. Uva and western province have been focused currently under this project.</p>
<p>CCAP Project – Mr Chaminda Pathiraja, Director, NDRSC</p>	<p>He reported that the mid-term review is completed, an extension is received till 30th nov 2017 and remaining budget is 39,589 USD. Ratnapura District is the main focus and 2 MOUs signed and work progressed with small scale infrastructure development. Capacity building programs, vulnerability maps are completed. Farmer's market and home gardens were mentioned as success stories towards a solution for droughts.</p> <p>Comments: Mr Sampath Abeyratne also explained the progress and success stories of the project. The Secretary suggested to plan Ratnapura activities properly and to create a cabinet paper to take these successful solutions to a national level. Mr. Pathiraja requested the UNDP to facilitate a meeting with other UN agencies to promote and publicize this project in order to get some monitoring funds. Mr Abeyratna added that they have published 19 national newspaper articles and a couple of international news articles on this project.</p>

Other Board Discussions and Reviews:	Ms Ramguttee announced that the requested 15 million Rs has been approved by the UNDP for the SLCDMP project for monitoring purpose and if there are other requests it should come through the ERD for reviewing. 4 nos. board papers were presented for approval, review and notification. After the board reviewed the letters, Ms Ramguttee commented that the letters to approve funds for activities that are included in the project work plan does not need to be approved by the board again. The Secretary also agreed and gave permission to proceed with the suggested activities.
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Closing:

The Secretary thanked all the participants for gathering and presenting the progress of the respective projects. He specially thanked to UNDP and WFP for working closely with the Ministry for DRR and asked them for their continuous support. He also thanked the Additional Secretary Mrs Wasantha Samaraweera for the assistance given to him undertaking various tasks entrusted by his requested all the members to continue their hard work.

Additional Secretary, Mrs. Samaraweera also thanked the participants for all their hard work and asked them to continue to work towards DRR.

Ms Lovita Ramguttee also thanked the Secretary's and Additional Secretary's hard work, presence, dedication, leadership and guidance throughout.

Mr Ajith Silva also thanked the Secretary's and Additional Secretary's service, leadership and guidance. He and all the participants then wished good luck and good health for both.

Approved by:

Date: 12.09.2017

S. S. Miyanawala
Secretary,
Ministry of Disaster Management,
.....Widyā Mawatha, Colombo - 07:.....

Mr. S. S. Miyanawala,
Secretary
Ministry of Disaster Management (MDM)